

Officers Present: Bill Marcus (co-President), Lisa Liotta-Valine (co-President), Valerie Yeremin (Treasurer), Brian Mundy (VP Membership), Barnaby Dallas (VP Fundraising) and Susan Hermeston (Secretary).

Meeting opened at 6:30pm on Tuesday, November 8, 2011 Bill Marcus.

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Welcome and introduction of the board.

**Fundraising:** The Walk-a-Thon raised 62k including match. Fall Festival raised 17k. Goal was 40 for both. The Gala is next big event.

Kimberly McCarty discussed the Gala. It will be held on March 30<sup>th</sup> at the same hall as last year. They are looking for committee members to help get started. Last year made about 60k. They are hoping to get baby sitting through the Y. The committee needs help going through donor list.

Vacation homes, sharks tickets, photo sessions are big items. Each grade level donates themed type baskets. Corporate sponsorships can be done for \$250 or larger (cash or goods).

Schurra's fundraiser: B50% of proceeds will go back to SHSA. Brochures were sent out the week of the meeting. They are due back Dec. 2. Delivery will be made 1 week later.

**Treasurer:** Revised Spending plan: Valerie reviewed the revised plan. We underspent on expenses for FF by \$7k. This money will go back into budget.

**Membership:** Membership: 2/3 of room parents are confirmed. 7 more teachers need to give parent names. Mrs. Waite will allow Brian to contact those teachers directly. Lisa wants Brian to send out more forms to get parents signed up on SHSA. Membership on site has increased. Jessica Martin-Moss asked to get signup forms for parent teacher conferences.

**Performing arts:** Music program: waiting for start date from Ms. Norri. We have district approval as of the week prior to the meeting.

#### **Principal's message:**

*ESL class:* There were not enough Schallenberger parents attending, so classes were stopped. Last class was 10/26/11. Classes will still be held at Willow Glen High.

*Library Hours:* The schedule is the same as October. There were concerns about having a volunteer in the library during lunchtime (without a non-certificated staff member in the library at the same time). Mrs. Waite prefers children be in class during class time, not in the library.

**\*\*Volunteers** are in the library now and are allowed to help with the check in/out process. Lisa asked if SHSA can fund librarian to .75 job to allow librarian to be in library open longer. The library is open before and after school. Mrs. Waite is open to allowing the lower grades an additional 10 minutes. Lisa motioned to spend \$6250 to library situation. Amy Missey seconded the motion.

Technical Support: position was posted but then removed. We have not received much response to our posting. Anyone can apply, not necessarily a union person. Position is supposed to be posted on edjoin.com. Jim Hall is still here once/week to assist with IT needs.

#### **New Business:**

**\*\*Highlight for key motions or action items.**

**\*\*PBIS Incentive Program:** Jessica Martin-Moss reviewed the program. Program is being fine-tuned. Binh Le Herrera and Mrs. Martin-Moss would like SHSA to provide \$2k funding. It would get 4 more signs and student incentives. They would give awards similar to AR dogtags for classrooms receiving Golden lunchbox awards, etc. (i.e. class receives dogtag for 15 golden lunchbox awards). There are individual and class awards. Brian Mundy motioned to add PBIS line item for \$2k to budget. Lisa Valine seconded the motion.

**\*\*Head lice:** Kim Shakeri brought up the head lice concern. The problem is costing class time, parent time. Same comb is being used for each child. She proposed buying a lice light. Using this special light, eggs and lice will fluoresce. The cost is \$30. She expressed concerns that head phones are also shared in computer lab. Jackets and backpacks all touch. Brian Mundy motioned to provide \$500 as a budget line item for reviewing what can be done. Bill Marcus seconded the motion. Mrs. Waite will determine what district policy is for schools that are encountering outbreaks.

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Meeting closed at 8:13pm.