

Officers Present: Barnaby Dallas (President), Jessica Blitchok (VP Membership), Kimberly McCarty (VP Fundraising), Valerie Yeremin (Treasurer), Tina Spano (co-Secretary), and Amy Misse (co-Secretary).

Meeting opened at 6:30pm on Tuesday, December 11, 2012 by Barnaby Dallas.

President:

Welcome remarks.

Treasurer:

Valerie presented a budget update. Please see attached. Art Vistas are requesting \$200 to replenish supplies.

Membership:

Jessica led a discussion about starting a Speaker Night at the SHSA meetings. Parents or community members with knowledge or expertise in relevant areas could come and speak as a free service to the parents attending SHSA meetings. This might get more parents to attend meetings. Potential topics could include disaster preparedness, art, physical activity, etc.

There are quite a few open coordinator positions within SHSA. These now include Webmaster, Box Tops coordinator, Restaurant Night coordinator, and Hospitality coordinator, among others.

SHSA will host a brunch or lunch for teachers on 1/7/13, as a welcome back/thank you. Mrs. Smith will contact SHSA with the best time. Barnaby and Jessica will coordinate this event.

**Jessica will send out an email regarding the open positions in SHSA. The email will also include request for topic ideas for Speaker Night.

Principal's message:

Mural update: Mrs. Avila's husband, Adrian Avila, is a graphic artist and produces murals. He would like to help Schallenberger with a mural project. The students would be involved in the design and execution of the mural, and this could possibly be a 5th grade project to the school. The cost is likely to be around \$1600. Funds raised from the 5th grade classes' 4th grade bake sale could be used towards that project. Mrs. Smith will coordinate with the teachers to get the students' ideas.

Noontime sports is up and running.

Teachers are excited to begin the new "Thinking Maps" training and curriculum.

Field Trip Funding: Barnaby asked Ms. Koman and Mrs. Smith to speak about Field Trips, how they are funded, and changes that have taken place recently in how payment affects field trip status. Both relate that if payment is not made in full 48 hours before the field trip, the trip will be cancelled for the entire class. This is due to the increase in the cost of busing. Paying for field trips can be a hardship for some families, and in the past SHSA has subsidized these students. Ms. Koman stated that she has this year paid out of her own pocket for students to attend the trip who otherwise might not be able to pay. Generally there are 1-2 students per trip that are unable to pay. Discussion followed regarding how to evaluate a student's need for funding, and those present agreed teacher discretion is likely the best way to determine this. We also discussed how teachers might be able to ask families to help another student by making a donation when paying for their own child's field trips (ie letter with the field trip forms). After discussion, it was agreed that if a student could not pay, then the teacher should speak with Mrs. Smith re: funding, and Mrs. Smith could then approach SHSA for funding. In light of this, we discussed if the Science Camp line item in the SHSA budget could be used for Science Camp as well as Field Trips, with further discussion at a later meeting if more funds are needed.

***Highlight for key motions or action items.*

Fundraising:

Jo on the Go was a success last week. The espresso truck will be on campus every Wednesday afternoon from 2-3:30. This is a community building event, but a percentage of sales is donated back to the school.

“How to Train Your Dragon” tickets are still for sale. Fliers went out last week. Discounts are on tickets and processing fees with a donation going back to Schallenberger.

Adopt-A-Family is being headed up by Kim Shakeri. As of this meeting, \$1000 has been collected to distribute as Target and Safeway gift cards to 10 Schallenberger families. The goal is \$2000 by 12/12.

We still need a Restaurant Night coordinator. Restaurant Nights bring in a few hundred dollars for each event, and all they require is checking the school calendar, calling the venue to set up a date, and distributing fliers the week of the event.

Gala committee members are still needed.

Fall Fundraisers Scheduling: Members of the Board (likely Kimberly and Barnaby) will meet with teacher representatives (likely Mrs. Martin-Moss, and possibly Ms. Koman) in February to work on time frames for Walk-a-Thon and cookie dough fundraisers. Everyone agrees that both fundraisers need to happen, but that we might need to make adjustments in the timing of the fundraisers in order to maximize donations to both.

New Business:

****Motion made by Tina Spano and seconded by Jessica Blitchok to allot \$200 from the budget to Art Vistas for supplies. Motion passes unanimously.**

****Motion made by Lisa Valine to change Science Camp budget line item to Science Camp/Field Trips in order to be able to allocate those funds towards Field Trips funding for students as determined by the student's teacher and Mrs. Smith. Motion seconded and passed unanimously.**

Meeting closed at 7:15 pm.